

ADDITIONAL (AFTER 1ST, 2ND AND MOP-UP ROUND OF ADMISSION UNDER WEST BENGAL CENTRAL ADMISSION PORTAL) SCHEDULE FOR ADMISSION INTO DIFFERENT 4 YEAR UG PROGRAMMES FOR THE ACADEMIC SESSION 2024-25

It is hereby notified for all concerned that the online admission into different 4 Year UG Programmes for the academic session 2024-25 will be done as per the following schedule. The candidates who have passed H. S. or equivalent during last three years (2024, 2023 and 2022) for all UG courses and for BBA and BBM during last five years (2024, 2023, 2022, 2021 and 2020) are eligible to apply for admission.

Sl. No.	Particulars	Date
1	ONLINE SUBMISSION of APPLICATION Starts at 11a.m.	11/09/2024
2	ONLINE SUBMISSION of APPLICATION will be Closed at 08:59 PM	15/09/2024
3	Publication of Provisional Merit List for all Undergraduate Courses (Subject & Category wise)	16/09/2024
4	In case of any mistake/error in Provisional Merit List published on 16/09/2024, candidates have to contact college through E-mail and submit application addressed to the Principal within	17/09/2024 upto 08:59 PM.
5	Publication of Final Merit List for all Undergraduate Courses (Subject & Category wise)	18/09/2024

Students have to express their Willingness for Admission during 19/09/2024 to 20/09/2024 UP TO 08:59 PM.

Steps for expressing willingness for Admission:

1. An sms will be sent to the student for confirmation of their willingness.
2. To confirm the willingness students have to visit the Online Admission Portal to the **EXISTING APPLICAT LOGIN**.
3. After Login they have to click the Willingness confirmation box and press the submit button.

Students will be admitted as per their willingness with effect from 1st phase of e-counselling.

ONLINE ADMISSION PROCESS FOR ALL COURSES

1ST PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES

6	Publication of 1 st list of eligible candidates for E-counselling of all Undergraduate Courses.	21/09/2024
7	Date of payment of Admission Fees through Online Payment mode	21/09/2024 22/09/2024 (up to 8:59 pm)

2ND PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES

8	Publication of 2 nd list of eligible candidates for E-counselling of all Undergraduate Courses.	23/09/2024
9	Date of payment of Admission Fees through Online Payment mode	23/09/2024 24/09/2024 (up to 8:59 pm)

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3RD PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES		
10	Publication of 3 rd list of eligible candidates for E-counselling of all Undergraduate Courses.	25/09/2024
11	Date of payment of Admission Fees through Online Payment mode	25/09/2024 26/09/2024 (up to 8:59 pm)
4TH PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES		
12	Publication of 4 TH list of eligible candidates for E-counselling of all Undergraduate Courses.	27/09/2024
13	Date of payment of Admission Fees through Online Payment mode	27/09/2024 28/09/2024 (up to 8:59 pm)

VERIFICATION OF TESTIMONIALS IN THE COLLEGE ON 28/09/2024 AND 30/09/2024 AT 12.00 NOON TO 3.00 PM. & COMMENCEMENT OF CLASSES FROM 1ST OCTOBER 2024, VERIFICATION OF TESTIMONIALS WILL BE MADE PHASE WISE AS PER NOTIFICATION IN COLLEGE WEBSITE.

N.B:

***Admission into different courses will be STRICTLY ON THE BASIS OF MERIT AND AVAILABILITY OF SEATS. Publication of names in the merit list does not necessarily assure the right of admission in the applied course.**

Each applicant will have to mention his valid E-mail ID and valid mobile number while submitting his/her Application Form. A student must upload his/her i) Admit Card of Class-X Exam, ii) H.S. or its equivalent Mark Sheet, iii) One coloured Photograph, iv) Original Caste and/or PH Certificate (if any) in his/her name, v) EWS Certificate from competent authority issued in that particular year (if any), vi) Aadhaar Card number at the time of filling up of Admission Form.

IN CASE, ANY DISCREPANCY IS FOUND DURING THE VERIFICATION, THE CANDIDATURE OF THE CONCERNED CANDIDATE WILL BE CANCELLED AND ADMISSION FEES WILL BE FORFEITED.

A SET OF SELF ATTESTED TESTIMONIALS WITH DULY FILLED APPLICATION FORM IS NEEDED TO SUBMIT DURING VERIFICATION AT COLLEGE.

ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION

- **Printed copy of duly filled in Application Form.**
- **H.S.MarkSheet.**
- **Madhyamik Admit Card/Certificate or Age Proof Certificate.**
- **Student's own Caste/PH Certificate from appropriate authority as per Govt. Rule.**
- **EWS Certificate issued that year by Competent Authority.**

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- AADHAAR Card
- ABC ID.
- Anti-ragging declaration.

* Physical attendance in class for verification of testimonials on stipulated dates which will be notified later on is mandatory, otherwise his/ her candidature will be cancelled.

** The Candidate himself/ herself must be present during verification of testimonials. If in any case, due to any emergency (Hospitalization etc.) the candidate could not appear in classes during verification of testimonials on the stipulated dates, his/her authorised representatives may appear with all original testimonials and supporting documents of hospitalization etc. only.

*** The Candidate has to submit cancellation certificate at the time of verification of testimonials, if he/ she was already admitted in another college.

Dr. Samirendra
Pankaj Kumar Debnath
Secretary, NBU Unit,
Principal (Retd.) Nakshalbari College
Central Committee
Darjeeling

Sarkar Dr.
Secretary, CBPBU Unit Principal
Principal, Cooch Behar College
General Secretary
Principal
COOCH BEHAR COLLEGE
COOCH BEHAR